



Bratton Clovelly Parish Council

Clerk to the Council: Rachel Ward • Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B
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Minutes of the Ordinary Parish Council Meeting (no.246) 7:30pm on Wednesday 8th July 2026 in the School Room

Present: Cllrs: C Gibson, T Jones P Gilbert K Huggins M Atherton W Jellyman WDBCllr Southcott – Clerk R Ward

Public Participation Session: *None*

Chairman reminded participants that this meeting may be recorded.

Public Participation: Restricted to 15 mins in total. *None*

1. **Apologies:** To receive apologies and to approve reasons for absence

C Braidwood Unable to get away from work. *Approved*

2. **Declaration of Interest:**

2.1.1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.

2.1.2. To declare any personal interests in items on the agenda and their nature.

2.1.3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items). *None*

3. **Planning:**

3.1. Applications to consider: 1523/26/FUL Demolition of existing buildings and change of use of part of the land to domestic garden. Construction of a single storey extension to the main building, alongside associated access improvements and landscaping works. Site Address: Spurham Farm Thorndon Cross EX20 4NQ – *No comment*

4. **Agree and sign minutes:** - from the Parish Council Meeting 245 held on 11/06/26 *Approved*

5. **Finance:**

5.1. Receive up-to-date report on finances from RFO (Clerk) *Approved*

5.2. To note the payments listed:

School Room hire £52.75

Paint for railings £26.99

Clerk's salary and HMRC Payments –£347.00 for 4th June 2026 to 3rd July 2026 *Approved*

6. **Review policies:**

Code of conduct

Internal control

Financial Regulations

Standing orders

Complaints procedure

Grants Policy

Disciplinary and /Grievance arrangements

Protocol on recording meetings

Privacy notice Staff

Privacy notice Public *all agreed*

7. **P3:** update (Cllr Braidwood) *None*8. **Playpark Working Group:** update including terms of reference. The group are looking at grants and booking companies for quotes. W Jellyman has drafted a ToR and this will be shared with the participants of the working group.9. **Road warden scheme:** (Cllr Gilbert) if 5 people would come forward Cllr PG is happy to support with leading this along side GWPC. Cllr Kirchgaesser (Germansweek PC) is encouraged to re advertise on Men in Bratton, and the Hub to see if he gets any interest.10. **Weed spraying:** Andy Barton has been asked to spray the playpark area. He has also done two small areas of knotweed near Saltbox cross11. **Insurance claim up date:** (Cllr Gilbert) Cllr Gilbert will chase up payment for Dog bin.12. **PHMC Report:** (Cllr Gibson) brief report emailed round. Finances are being looked at very closely. Income is barely covering cost – the toilets and drains need replacing as a priority. The plan is to encourage more events as this is where the income is optimized. Community interest needs to be inspired. Pricing structure has changed to an hourly rate. Possible ideas include a table top sale, quiz bring and share, harvest supper etc The hall has agreed to be a safe hub in the event of an emergency in collaboration with National Grid.

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Mower: No mow May followed by paths being cut in the grasses this will improve the ecology of the area. The mower will need to be replaced at some point so the PC has asked to be included in the planning for this.

13. **Items for next agenda:** None

Part 2

Clerk's leave: This item was discussed and agreed

Date of next meeting: Wednesday 09/09/26 7:30pm in the School Room (subject to change)

Closed at 20:36